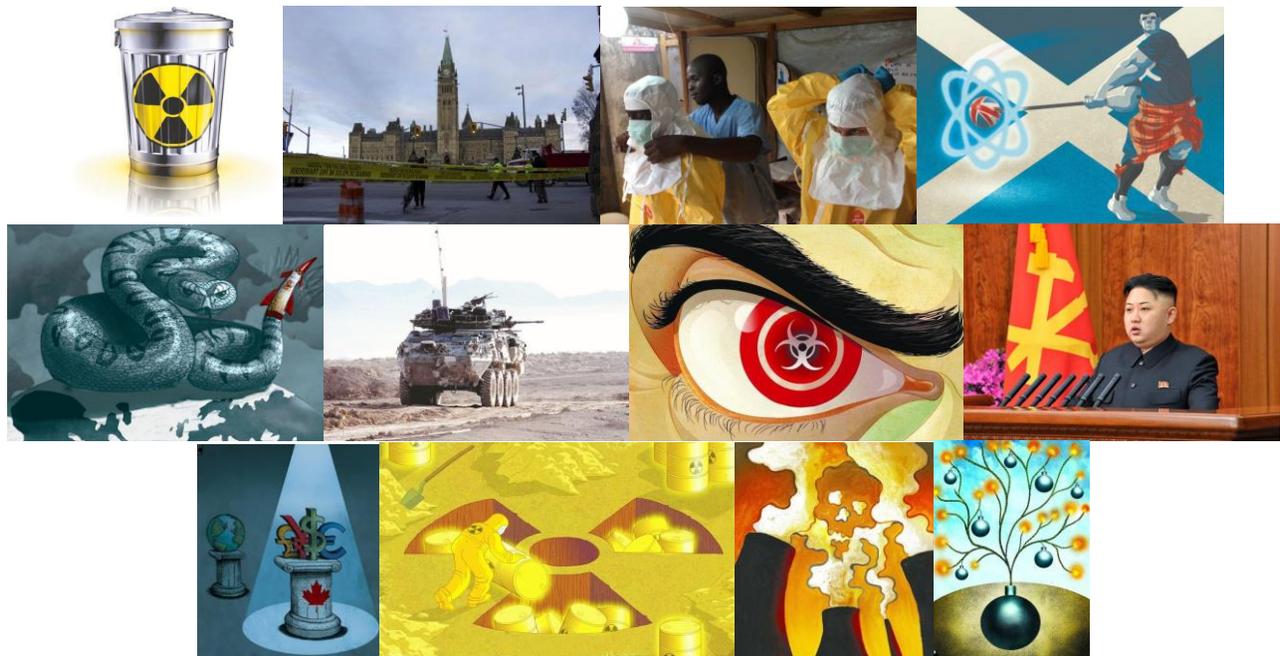


# IR 3203F: Critical Approaches to Global Security



**The University of Western Ontario**  
**Winter Term, Sept- December, 2016**  
**Mondays 3:30 – 5:30**  
**SSC 2036**

**Instructor:** Erika Simpson

**Office Hours:** Mondays 1 hour before class, ½ hour after class or by appointment

**Phone:** 519 661-2111 ext. 85156

**E-mail:** [simpson@uwo.ca](mailto:simpson@uwo.ca)

**Office:** 4157 SSC

This interdisciplinary International security course unpacks the history, theory, and practice of global security. The first semester explores the historical evolution of the international system with emphasis on the Cold War, World Wars I and II, post-Cold War security policy, and future trends. Students will be introduced to the main historical actors and problems that have shaped international security as well as participate in different interactive simulations. Students will also develop simulation skills based on the 1962 Cuban Missile Crisis and a possible 2020 military crisis in the South China Sea.

## **COURSE OVERVIEW AND REGULATIONS—with Professor Erika Simpson**

### **1. Course Description**

This interdisciplinary International security course unpacks the history, theory, and practice of global security. The first semester explores the historical evolution of the international system with emphasis on the Cold War, World Wars I and II, post-Cold War security policy, and future trends. Students will be introduced to the main historical actors and problems that have shaped international security as well as participate in different interactive simulations. Students will also develop simulation skills based on

the 1962 Cuban Missile Crisis and a possible 2020 military crisis in the South China Sea.

## 2. Readings

Nye, Joseph S., and David A. Welch. *Understanding Global Conflict and Cooperation: An Introduction to Theory and History*. 10th ed. Upper Saddle River, N.J: Pearson, 2016 [approx. \$130 and available at the university bookstore – no used copies are currently available]

## 3. Course Evaluation:

Participation in Simulations & Lectures	CMC, South China and UN simulations	Class participation in regular dialogues	Total participation: 10%
Essays:	1 rough copy due <b>November 7 at midnight</b> worth 20%	<b>1 final copy due December 5 at midnight</b> worth 20%	Total essays: 40%
Exams:	Mid-term multiple choice exam (2 hours): 25%	Non-cumulative final December exam (2 hours): 25%	Total exams: 50%

## 4. Learning Outcomes:

Upon completing the course, students will be able to:

- Identify and describe some key figures, events and trends in international security
- Identify and engage with different types of political theories in international security;
- Analyze and evaluate international issues and place them in their historical context
- Connect present-day problems to historical events and place them in a broader context

## 5. Associate Professor Erika Simpson

**Office:** SSC 4157, Social Science Building

**UWO Tel:** 519-661-2111 ext. 85156 for voice mail messages.

**Cell/text:** 519-520-3630 is only for emergency use. All my telephones will accept your voice mail, but not texting as I have blocked my phones from texting. Use email instead please. If we discuss an issue or problem, it is your responsibility to email me to remind me of the new administrative requirements we have agreed upon. I will email you confirmation emails. Everything we discuss is documented by email to assist both of us in keeping track of you.

**Email:** [simpson@uwo.ca](mailto:simpson@uwo.ca)

## 6. Professor's Office Hours (revised on September 8, 2016):

I hold office hours in my office, SSC 4157 or in the classroom on Mondays before and after 3203F so Mondays, 2:30-3:20 and 5:30-6:00 pm in the classroom and/or my office, SSC 4157. And I hold office hours on **Thursdays before and after 2135A from 11:30-12:30 and 2:30-3:00 in the classroom and/or my office, SSC 4157**. Or you can make an appointment to see me on Monday or Thursday outside of those times.

## 7. Contacting the Professor by Email and in person:

Generally I respond to your email within 2 business working days so if you do not hear back from either

one of us, resend your message and attachment with a subject heading that identifies you as a student in this class.

For example [[hereafter e.g.](#)], a subject heading that works well would be: ‘urgent message from Indio Azram in IR2701E’. A message that could inadvertently be deleted as unread would be something like, ‘thanks’. Not changing the subject heading could result in me not opening up your email. Make sure the subject heading flags an important email so it is not deleted in the sea of spam professors regularly receive.

I suggest that when you write important emails to your professor, you write your subject heading first; then attach your attachments; then write the body of your email - and then add the email addresses, including your own address. If you plan to attach your essay, send your email with a ‘read receipt’ and ‘delivery receipt’ to each of us and copy yourself on the emails.

### 8. Important Notices Concerning Pre-Requisites and Anti-Requisites

- Prerequisites: [Political Science 2231E](#) or [Political Science 2245E](#) or [International Relations 2702E](#), or the former International Relations 2701E Political Science 020E or 1020E
- “You are responsible for ensuring that you have successfully completed all course prerequisites, and that you have not taken an antirequisite course. Lack of prerequisites may not be used as a basis for an appeal. If you are found to be ineligible for a course, you may be removed from it at any time and you will receive no adjustment to your fees. This decision cannot be appealed. If you find that you do not have the course prerequisites, it is in your best interest to drop the course well before the end of the add/drop period. Your prompt attention to this matter will not only help protect your academic record, but will ensure that spaces become available for students who require the course in question for graduation.” – Office of the Dean, Faculty of Social Science
- "Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all course prerequisites have been successfully completed, and that they are aware of any antirequisite course(s) that they have taken. If the student does not have the requisites for a course, and does not have written special permission from his or her Dean to enroll in the course, the University reserves the right to cancel the student's registration in the course. [The University may also choose not to adjust your fees, such as not providing you a refund for the course.] This decision may not be appealed." – University of Western Ontario Academic Calendar

### 9. Introductory Overview of Course Content and Required Readings

This overview will probably change and evolve as the course progresses. Illnesses, cancellations and other unforeseen developments can affect the dates, times and topics. The official overview is posted online and changed online. I will make announcements as well, if the overview is changed.

Dates	Topics	Assignments
Class 1 Sept. 12	What is International Politics? Case Study Peace in the Middle East? Dialogue	Nye and Welch Ch. 1, pp. 1-38
Class 2 Sept. 19	Levels of Analysis & Paradigm and Theories	Nye and Welch Ch. 2, pp. 55-74
Class 3 Sept. 26	Balance of Power and WWI; Collective Security and WWII	Nye and Welch Ch. 3, pp. 81-115 and Ch. 4, pp. 116-145

Class 4 Oct. 3	Deterrence and Containment: Explaining the Cold War	Nye and Welch Ch. 5, pp. 146-171
Oct. 10	<b>Thanksgiving</b>	<b>No office hours</b>
Class 5 Oct. 17	The Rest of the Cold War and Post-Cold War Armed Conflict <b>Cuban Missile Crisis Simulation</b>	Nye and Welch Ch. 5, pp. 171-199 & 215-230
Class 6 Oct. 24	Guest lecture: Diplomat from Afghanistan (covered on exam) “Security Sector Reform in Afghanistan”	Readings TBA (covered on exam)
Class 7 Oct. 31	<b>Mid-term exam (2 hours)</b>	
Class 8 Nov. 7	Current Flashpoints Part I: Eastern Europe and the Middle East  <b>Rough copy due at midnight</b>	Nye and Welch Ch. 7, pp. 231-274
Class 9 Nov. 14	Current Flashpoints Part II: India, Pakistan, China and North Korea, <b>plus South China Crisis Simulation</b>	Nye and Welch Ch. 7, pp. 274-297
Class 10 Nov. 21	Transnational Actors: NGOs, terrorism and the war on terror	Nye and Welch Ch. 9, pp. 346-358
Class 11 Nov. 28	What Can We Expect in the Future? (e.g. the end of history, clash of civilizations, etc) and <b>United Nations Simulation</b>	Nye and Welch Ch. 10, pp. 359-367
Class 12 Dec. 5	Transnational Challenges to Security (e.g. cyberwarfare, pandemics, climate change)  <b>Final copy of the essay due at midnight</b>	Nye and Welch Ch. 10, pp. 372-381

### 10. The Mid-term and Final Exams (25% each), what to study, and advice on taking notes:

How should I study for the final exam? The two-hour multiple-choice exams in October & December will test you on the lecture material, including all the posted slides and accompanying readings (lectures 1-6 and 6-12). The exams will not test you on what students say in class as student comments differ from year to year, depending on the students’ various interests. The exams also do not test you on the exact wording any of the UN resolutions. They do not test you on the individual roleplaying material for the Cuban missile crisis and for the North Korean crisis. Instead you earn plenty of participation marks from in-class discussions as well as participation marks for participating in the simulations.

You may not miss the Final Exam, although it is only worth 25% of your final mark, or you will fail the course. There will be approximately 100 questions on each multiple-choice exam. The exam’s questions range between very easy to very difficult. There are no written parts of the exam—it is entirely based on multiple-choice questions so the professor can use Scanitron to mark the exams. Notably, it will take many fast readers much less than 2 hours to finish the final exam using Scanitron, while other students will remain in the exam room, rechecking their answers for the entire two hour time period. As soon as I know when the final exam is scheduled, I will post the exam schedule on OWL. You cannot make plans

to travel out of the country until the exam schedule is up.

Keep in mind that the final exam will probably raise your mark as it is worth 25% of this term's mark and most students do very well on most of the questions. The class average tends to be very high and at least 3 people will probably score 100% on the final exam. That said, it is highly recommended when preparing for the exam in December that you consider forming a small study group, so that you and some friends can share notes, and discuss the lecture material. There is nothing wrong with a collective effort in terms of studying for all your classes. After all, that is what the classroom is about—all of us working together for fun and learning.

To summarize, the non-cumulative exams test you on everything you learned from the lecture slides, from the spoken lectures and the assigned readings. You should always try to come to class—even if you have not had a chance to download or print the slides. During the lectures and simulations, your task is to think about and question the materials, not to be a 'medieval scribe'. While I appreciate many students want to reinforce the lecture material by taking many handwritten or typewritten notes, you do not need to take handwritten or typed notes during class unless this is your preferred learning style. I would prefer to see you think about the slides' content and participate in class discussions and simulations rather than see your head bent down, hurriedly scribbling for two hours! Why get writer's cramp? All the slides are posted so if we do not get to the end of the slides that were posted before the class began, then I will delete those we did not cover so you do not need to study them. In the event that OWL collapses or is unavailable due to cyberwarfare or something similar, I will show the slides on a stick and you can view them later—or if need be, we will cancel the class.

## 11. How Can You Earn Participation Marks (10%)?

Participation marks are designed to reward participation, enhance the class's activities; and increase high-quality attendance. Participation marks are earned through participation in lectures, specifically:

- 1) **the Cuban Missile Crisis simulation = 1 participation point for speaking in your 'role' during this simulation.** No matter how long your spoken contribution lasts, I will award you one point for somehow contributing on your role's behalf. Speaking publicly may require some advance preparation for your particular role, especially if you are assigned a prominent role, like Kennedy, Diefenbaker or Khrushchev. But in most cases, you should be able to earn this point simply by reading the 'individualized' materials for your role and speaking up at least once.
  - 2) **South China Sea simulation, so just as in the CMC simulation, you will earn 1 participation point for speaking.** No matter how long your spoken contribution lasts, I will award you one participation point for contributing, which may require some advance preparation for your particular role, especially if you are assigned a prominent role, like the leader of North Korea or a less prominent role, like a Brigadier-General who is threatening to lob a nuclear missile over Japan.
  - 3) UN simulation so just as in the CMC and South China sea simulations, **you will earn 1 participation point for speaking. You will be randomly assigned a country to represent, like China** and even if you are Vanuatu, the UN's smallest country you will have opportunities to speak up.
- 3) Regular discussions during the lectures= you will earn up to 10% in participation points for speaking up with high-quality comments during regular lectures.**

## 12. What if I miss a simulation?

If you must miss any simulation, for any reason, you can ‘make up’ the missed participation mark by earning more participation marks during lectures. You cannot earn more than 10% of your mark with participation points—I don’t add bonus points to the final mark in the class - but most students will earn 100% in terms of their participation marks over the entire term.

### **13. Will I know my marks before I write the final exam?**

To summarize the participation marks, you can easily raise your Final Mark by earning 100% on participation points. I will post your participation mark right before the final exam so you know all your marks, except the final exam mark when you go into the exam.

### **14. How to get the most out of this course:**

There will be plenty of opportunities to increase your marks in this class and make 3203F a more enjoyable and worthwhile experience for all of us.

### **15. The Term 2 Essay**

**The Essay is worth 40% of your final mark. The rough copy of the essay is worth 20% and the final copy is worth 20%.**

#### **Procedure:**

- ✓ Choose from among the 12 ‘boxes’ below ONE or more questions. You cannot combine questions from different ‘boxes’. It is up to you whether you want to tackle one question in one box or two or more questions in each box. You will not necessarily earn a higher mark for answering 2 or more questions in each box.
- ✓ If you do not know yet which of the basic concepts in boxes #1-12 below interest you and which you would like to write your essay on, you could consult Professor Simpson. Each concept is elaborated upon in one or more lectures in the order that the concepts are presented below.
- ✓ In terms of research, begin by examining any IR textbook’s references for some guidance on building your essay’s Bibliography or Works Cited page. Or go online and use Google Scholar or the D.B. Weldon catalogue to research the topic.
- ✓ You can also consult with Professor Simpson on how to narrow down or enlarge your essay topic before you submit your rough copy. The professor can read paragraphs that outline your proposed paper, but not drafts of your rough copy - otherwise to be fair to all the students in the class, the professor would be expected to read everybody’s drafts of their rough drafts - and this would be very time-consuming and onerous.

## 16. Term 2 Essay Questions

	<b>Concepts:</b>	<b>Essay Questions: Choose 1 or more from ONE Box</b>
1.	Levels of Analysis	How was one international crisis solved in the last century [1916-2016] and discuss how individuals at the individual level of analysis affected the crisis?
2.	Paradigm and Theories	What paradigms and theories have helped understand the roots of violent conflict in the past [you may choose any violent conflicts between 1953-2016]?
3.	Balance of Power and WWI; Collective Security and WWII	What has been done to prevent international conflict in the past? [you may choose any international conflicts between 1900-1945]
4.	Weapons of Mass Destruction	What has been done to prevent nuclear, biological or chemical weapons proliferation?
5.	Deterrence and Containment: Explaining the Cold War	Explain the merits and demerits of nuclear deterrence and/or containment – what are their advantages and disadvantages?
6.	The Rest of the Cold War and Post-Cold War Armed Conflict <b>Cuban Missile Crisis Simulation</b>	What are the advantages & disadvantages of NATO expansion?
7.	UN and Peacekeeping	What have been some of the institutional strengths and weaknesses of UN peacekeeping and what reforms to peacekeeping have been suggested?
8.	Current Flashpoints Part I: Eastern Europe and the Middle East	When and why has peace in the Middle East succeeded or failed? OR When and why has peace in Eastern Europe succeeded or failed?
9.	Current Flashpoints Part II: India, Pakistan, China and North Korea, <b>plus South China Crisis Simulation</b>	With respect to one flashpoint in India, Pakistan, China or North Korea, what has been and can be done to strengthen the UN's peace support operations at the flashpoint?
10	Transnational Actors: NGOs, terrorism and the war on terror	What has been done to prevent terrorism in the past (narrow down your essay to one region, time period or actor)?
11	What Can We Expect in the Future?	Why are nuclear weapons proliferating and what can be done to strengthen nuclear arms control?
12	Transnational Challenges to Security	What is the most important transnational challenge to security in the 21 <sup>st</sup> century in the opinion of experts and what can be done to ameliorate or solve that challenge?

Your final essay is expected to be a minimum of 8 pages to a maximum of 10 pp. long including the footnotes or endnotes, but not including the Title Page, Bibliography or Works Cited pages. The essay must be double-spaced with 1 inch margins. You must use 12 pt. font for the text and 10 pt. font for the footnotes or endnotes. You may use any font (e.g. Times Roman or Arial) that you prefer.

To clarify some issues regarding page length versus word count. The essay must be no longer than 3000 words. You should calculate there are approximately 250-300 words per page, and you should use the Word-count function on your computer. Turnitin (embedded in OWL) will generate a word-count,

which may be consulted to check if you are under or over the limit. The word-count used by Turnitin uses a complete word-for-word count of the paper, and therefore does not drop or eliminate anything. On the other hand, the Word count in other word processing programs, like MS Word may exclude initial articles such as: 'an', 'a' and 'the' but it will probably include all your endnotes or footnotes. It is difficult not to count the end/footnotes but lengthy notes will add a lot to read to your essay.

For example, 8 pages X 250 words per page = 2000 words, so 2000 words is the minimum length expected. You could cram 300 or more words onto a page, including the footnotes, so 8 pp. X 300 words per page including the footnotes = 2400 words. The essay needs to be a maximum of 10 pp. X 250 words = 2500 words. But you could aim for 10 pp. X 300 words = 3000 words. I am fine with 10% over 3000 words, (3300 words) and will examine if you are 10% under- or 10% over the limit.

### **17. Works Cited (APA) versus Bibliography (Chicago?) versus In-text references (MLA?):**

In Political Science 1020E and/or in 2701E term 1 or in 2231E, you may be expected to abide by strict restrictions regarding style. For example, some instructors want you to submit use the APA style including Works Cited rather than the MLA style with a Bibliography. Some of your other instructors may prefer Chicago style but prefer the 15<sup>th</sup> edition to the 16<sup>th</sup> edition due to different rules about in-text references. What to do? In this class, you may use any style you like so you can use MLA or APA or Chicago Style or even the Medical style (which makes the most sense). The only rule is that you must consult an online or hard copy of an actual STYLE BOOK and **not** the D.B. Weldon on-line guide, which is a blend of all three styles and will be revised soon. If you do not know what an actual STYLE BOOK is, don't worry. I will discuss this in lectures. But you absolutely must follow some kind of detailed on-line or hard-copy of any STYLE BOOK and not a shortened handout that you obtained from a library, room-mate and/or high school English course as they can have errors.

### **18. Footnotes versus Endnotes? Chicago versus MLA?**

For this course, you can use footnotes or endnotes. You can try out Chicago style, rather than APA. Every style guide makes different yet **consistent** recommendations. If you plan to study history and political science next year and in future years, you need to learn how **to consistently** write and properly construct footnotes or endnotes. The professor will read and mark your paper for consistency versus inconsistency.

### **19. Submitting the Rough Copy and the Final Essay (Turnitin and Hard Copy Regulations)**

**The rough copy of the essay must be submitted to OWL by midnight on the due date so by Monday, November 7 at 11:59 pm.** Professor Simpson will email you the marked copies of your rough copy and the final copy of your essay.

The same late penalties apply to the rough copy as to the final copy. You will be docked -25% on the essay after midnight, -50% if more than one week late, -75% if more than two weeks late and -100% if 4 weeks late. You cannot pass the class without submitting a rough copy and a final copy of the same essay. You cannot change topics after submitting the rough copy so you may not change your topic to another topic for the final essay. Students who fail to submit to Turnitin, who plagiarize or who buy papers they did not write themselves will automatically be assigned a final mark of 0% and their file will be forwarded to the Chair of the Political Science Department and/or the Dean. For more on the penalties surrounding plagiarism and purchasing of papers, see all the regulations below.

### **The final essay:**

I will check the Turnitin report either returning your marked essays and/or before the final exam. If you do not submit to Turnitin, you will automatically fail the course, creating a lot of administration for Professor Simpson to change your mark later, once you have submitted.

If you foresee having difficulty with using Turnitin, please see ITS and/or your Teaching Assistant well prior to the due date. Do not email Professor Simpson at the last minute for instructions as she will not be able to help you access the Turnitin site. Professor Simpson's decade-long experience with Turnitin and now OWL indicate that these sorts of repositories often close down at the last minute; they often fail to accept a resubmitted paper; and they create tremendous stress for students and professors alike. Please keep in mind that there are often technical problems with Turnitin and OWL, so the Professor may announce in class and/or by a different email program, different types of changes. For example, I may be forced to announce that Turnitin is inaccessible, that OWL is not working, or OWL has collapsed. **Those announcements may affect your ability to submit on-time but cannot be grounds for an appeal or a change of marks in this course.**

### **20. Electronic Back-up Copies:**

You are also responsible for retaining yet another electronic back-up copy of your rough copy and your final copy. I suggest that in case of fire or computer theft, you often email drafts of your essay and the final copy to your own email address.

### **21. Return of final essay:**

Finally, the professor will mark and return the electronic version of your essay and will retain copies of all the related emails for one year. You, not the professor are responsible for retaining the copies of all these emails in the event that you want to seek a reread, appeal your grade and/or want to discuss your final grade.

### **22. More Turnitin Information (and Information on Plagiarism and Purchasing Papers)**

Submitting two different versions of the essay may result in a penalty or a zero being assigned to the essay at the Professor's and/or Coordinator's discretion.

"All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)."

If any of your essays and/or any assignments you submit for this course are shown to be plagiarized, your grade for the assignments and/or essays, and this course, and any other punitive measures, may be determined by the Department of Political Science and other relevant administrative personnel in accordance with appropriate University procedures.

Note that students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation

marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence. (See Scholastic Offence Policy in the Western Academic Calendar)

### **23. If you need an extension on an essay or the exam:**

You must take your supporting documentation to your Faculty's Academic Counseling office (Social Science, Arts, etc.) so that they can consider and verify your documentation and let me know what accommodation should be considered. Academic Counseling will advise me about accommodation and they make the final decision about dates, etc., in consultation with you.

**Please note Professor Simpson is responsible for submitting your FINAL MARK, exactly 7 days after the FINAL EXAM, which is not yet scheduled. Accordingly, the professor must operate by strict rules, due to various University Regulations and Restrictions.**

The Essay is worth more than 10% of the course, so if you do not have any supporting documentation and/or Academic Counseling does not grant you an extension, then the Late Penalty after midnight and anytime within the next week is: -25% on the Essay. If the essay is submitted more than 7 days late, so after midnight seven days later, it will be docked -50% late marks. If the essay is submitted 14 days later, it will be docked -75% late marks and although it is worth so little, you must submit it or you will fail the class.

No Late Essays will be accepted after the -50% Late Essay Due Date unless you speak with the Professor; the Professor in consultation with your Academic Counsellor will determine if you can submit the essay and if any further penalties will be applied.

In this case, you are strongly encouraged to visit Academic Counseling even if you think your reasons for being late are 'illegitimate' because -75% on your essay is significant and it stays on your transcript forever. After 28 days or 4 weeks, late essays cannot be accepted without written permission from the Professor and Academic Counseling and they will be docked heavy late marks (e.g. essays submitted during the exam will be docked -100% late marks but they must be submitted anyway, in order to pass the class).

If Professor Simpson in conjunction with Academic Counseling (and not the Course Director alone) determine that you can submit the essay late, any further penalties that will be applied are subject to consultation with Academic Counseling. For example, you may need to be assigned an INC (Incomplete) and fill out a host of forms with both of us spending a lot of time applying to change end dates and appeal to the Dean for clemency.

Although you may have tried to do this in first year, waiting until the Final Exam to submit your paper is unacceptable (automatic -100% so essay has no value but must be submitted to pass the course). Professor Simpson cannot change the University regulations and you will need to communicate directly with the Dean's office to try to submit your paper.

### **25. What if my professor becomes ill and/or drops out?**

In exceptional circumstances, essays will be marked by a different professor.

### **26. When will you return the Rough Copy, Final Essay and Exam?**

- ✓ Rough copies submitted on time will be returned no more than 2 weeks later. Rough copies that are submitted late will be returned either by the last class or by the December exam. The same late penalties apply to the rough copy as to the final copy so as it explains above, basically -25% after midnight, -50% if more than one week late, -75% if more than two weeks late and -100% if 4 weeks late. You cannot pass the class without submitting a rough copy—and you cannot change topics from the rough copy to another topic.
- ✓ Final essays that are submitted by midnight on the last day of classes will be returned by email either before the final exam (depending on when it is scheduled) or within two weeks so that your final mark can be calculated on time.
- ✓ You will not receive your final exam back due to university regulations. Nor may you discuss your performance in the exam with the Professor. Your final mark for the term must be submitted within 7 days of the exam. If you want or need a mark changed, you will need to appeal the final mark as professors are not permitted to discuss your final mark with you by email.
- ✓ **Please do not email me asking about your final mark as I am not allowed to email your final mark—you must access the University Registrar for your final mark.**

## 27. What is your advice on taking notes from the PowerPoint slides?

- Many PowerPoint slides and embedded URLs (including suggested websites and YouTube excerpts or longer films) will be posted on OWL and shown during the lectures. You will not be tested on material that is viewed on film, spoken about or discussed in class. You only need to study the slides and attend lectures in order to study for the final exam.
- You are responsible for taking your own notes during the lectures. I will post the lecture slides beforehand. You should take notes during the group discussions, perhaps adding your notes to the slides you are viewing.
- **In most cases, the slides will be available on OWL about 24 hours before the relevant class. But professors reserve the right to post updated or substantially changed lecture slides just before the class begins. They also reserve the right to change the Power point slides after the lecture has ended to reflect the actual lecture and discussion (e.g. fire drills, emergency, stolen power point machine, etc).** This is another reason why you should attend the lectures.
- You should also know that the professor and guest lecturers might deliberately choose not to use PowerPoint slides, in which case you are responsible for taking notes. **Guest lecture material will definitely be covered on the exams but at this time, only one guest lecture is planned due to the amount of material we need to cover this term.**

## 28. Clickers? My policy is that they will not be used because:

- a) it is a waste of precious class time to wait for results to stream in during lectures;
- b) there tends to be confusion and disagreement about ‘right’ vs. ‘wrong’ answers;
- c) there can be misuse of clickers regarding attendance;
- d) it can be unfair if students forget to bring them or if professors often forget to use them.

## 29. What more can you say about your lecture policy regarding our Participation and Attendance Marks?

During lectures, you will **be highly encouraged to participate in class discussion, ask and answer questions, as well as engage in debate.** Professor Simpson will take careful records of your participation. This is a sample chart:

Name	Absent?	7	7+	7++	8	8+	8++	9	9+	9++
Smith, Jake	X?									
Steeles, Jessica			✓			✓			✓	
Wang, "John"									✓	

Professor Simpson keeps a written record of your performance during lectures and simulations when she takes attendance and makes notes on your contributions. She marks your last name with a checkmark each time you speak – and the end of the term, she reviews the number of checkmarks for each lecture/simulation, as well as the quality of your comments. She reviews the charts on a random basis over the term with a view to ensuring everybody earns full marks for participation.

During the lectures, please introduce yourself by your first and last name before your remarks. Please do not be at all concerned if I have tremendous difficulty trying to remember your name as I have taught over 14,500 undergrads over the last thirty years at U of T (1987-1991), Carleton University (1991-1995) and Western (1995-2016). I will remember your face and identify you so during lectures, please be considerate of others by encouraging shyer students in the class to speak-up and by making certain **everyone shares equal time**. Remember that learning to express yourself articulately and clearly in front of your peers can be one of the most important skills learned at university.

### 30. What should I do if I have any problems with the professor?

In exceptional circumstances, essays will be marked by a different professor.

- **Remember: always make sure to say your first and last name before you speak so Professor Simpson can keep track of the frequency and quality of your participation.**
- In the professor's estimation, if you leave a simulation too early or arrive too late, she may decide not to credit your attendance.

### 31. If you miss a lecture or simulation?

- You are responsible for printing up that day's slides and/or notes and supplementing those lecture notes with notes from another student. The professor will **not** meet with you to discuss the information you have missed (even if you have legitimate reasons for missing class) as this would be unfair to other students who attended the lecture.
- The professor will not post notes of the class discussions during the lectures, so you should take notes during the discussions.
- If you miss a simulation, the professor cannot reschedule it so you will lose participation marks for that simulation—but these are easy marks you can make up over the term if you continue to attend.

### 32. More Regulations in the Official Course Outline on Re-evaluation and Absences

- You are **not** allowed to re-write assignments, once they have been handed-in for marking, unless there are exceptional circumstances as assessed by the Professor.
- If you submit the "wrong version" of an assignment, you are **not** normally entitled to submit the "right version". You must speak to the Professor who will decide the fairest option.
- If you are an international student, your exams will be graded according to Canadian University standards.

### 33. Non-Medical and Medical Absences: More official regulations

- Please see the Student Service website (<http://www.studentservices.uwo.ca>) for the Policy on

Accommodation for Medical Illness and Student Medical Certificate.

- If you have medical illness or other documentation, you **must** take it to the Dean's Office or Academic Counselor, who will then confirm whether you can possibly be granted accommodation.
- Any medical absence **should be** documented using the Student Medical Certificate or as instructed by Student Services, Dean's Office or your Academic Counselor.
- Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting, transfer weighting, etc., will be made in consultation with you and your counselor
- For **work worth less than 10%** (as per Policy on Accommodation for Medical Illness): non-documentable absences will not be given accommodation because allowances ("participation points", "freebies", "gives, "cushions") have been already included for incidental absences.
- If I am unable to grant you fair and reasonable accommodation in my assessment, the whole percentage weight for that assignment may be added to the value of the exam for that term.

#### **34. Exams: Very important regulations on what exam covers and on electronic devices**

- Exams cover all lectures, lecture notes/slides and readings for this course.
- You must review the information on this course outline to ascertain the required topics and required readings for the term.
- Specific exam formats will be announced and explained by the Professor.
- No electronic devices are permitted to be used in/for/during any exam, including PDAs, cell phones, personal computers, and/or electronic dictionaries (as per <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>). **If you use a cell phone as a watch, you must bag your cell phone in a clear plastic bag during the entire exam.**
- Note from <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."
- Exam questions are composed by the Professor; multiple-choice questions are marked by university-approved multiple-choice computer-marking system.
- Special exams may be different in content, structure and format than the regularly scheduled exam.

#### **35. What if I have concerns about any of my grades?**

##### **a) "48 hour Thinking Period"**

**You must wait for 48 hours after you receive any assignment grade before raising your concerns with Professor Simpson.**

##### **b) Essay Grade**

- Wait 2 days, then meet with Professor Simpson during her office hours or set up an appointment via email; only the professor is allowed to handle grade appeals.
- **You must bring your Essay, the signed Essay Grading Sheet, and a Written Statement of your concerns** – maximum 1 page—so as to provide a reasonable, substantive, and specific explanations of your concerns
- After listening to your concerns and taking your written statement, along with your marked essay, Professor Simpson will re-evaluate your essay and inform you of her decision.
- Your Essay Grade may increase or decrease.
- You must initiate your appeal with your professor **within two weeks from the Essay Return**

date.

c) **Exam Grade**

- Wait two days, then see Professor Simpson during her office hours, or set up an appointment via email.
- Appeals to the Professor must be for the Exam grade received during the term

**36. Even MORE ground rules and recommendations that must be explained on the course outline which is our ‘contract’.**

a) **You must read the course outline and all the administrative regulations available on OWL carefully. Missing the first class, which explains all these regulations is not grounds for changing the regulations or appealing them.** Please do not refrain from asking questions – your friends and colleagues may have the same questions and need answers, too.

b) **Conduct yourself appropriately in lectures**

- Be courteous; act responsibly; refrain from talking; avoid activities that disrupt or distract fellow students
- You may be asked kindly to leave if you are being disruptive to the proper functioning of the class
- **You are required to conduct yourself according to the University of Western Ontario Student Code of Conduct**, which can be accessed as a PDF from:  
<http://www.uwo.ca/univsec/board/code.pdf>.
- Please feel free to chat with each other and the professor but keep in mind that before the Lecture begins, Professor Simpson is busy setting up so it would be better to wait until the break, after the lecture and/or during office hours

**37. Even More Useful & Necessary Info**

Please be read and be familiar with rules and regulations in the Appendices that are posted on the Political Science Department’s, the Dean’s Office’s, Social Science Academic Counselling, and Registrar’s websites, among others.

**38. FINALLY: After graduation and in future years?**

- I would appreciate hearing from you once you have graduated and in future years. For more information about the other classes I teach and the field of IR, see my faculty and personal websites available through the Department of Political Science’s homepage.
- If you need a reference, please email me individually for more information. **My policy is not to write references for law school and/or graduate school based on your standing in a second-year class because such a reference, compared to a 3<sup>rd</sup>-year or 4<sup>th</sup>-year reference is not as useful, and could be doing you a disservice, not a service.**
- **Although I may not remember your exact name given the number of students I have taught, I will always remember your face. It’s a small world and we’re only on it together for just a short time!**

LECTURES BEGIN after the coffee break, which is always at: 4:20 until 4:30

**Before Today’s Coffee Break begins: Learning How to Make Conversation During Important Meetings & Diplomatic Receptions**

**(SEE SLIDES ON THIS)**

- a) Brief Introductions and Learning How to Shake Hands Properly (5 mins)**
- b) Longer Introductions (5 mins and during the coffee break).**
- c) Learning How to Make Conversation During Meetings & Receptions**

Sample questions to help make conversation:

1. What are the newspapers and magazines that you can't live without?
2. If you could own only 3 books, what would they be?
3. Which writers and thinkers have influenced you?
4. If you could create one law, what would it be?
5. If you could visit any time in history, when would it be?
6. What are the sources of your best ideas?
7. What would you give up for a more human world?
8. Which current trend most troubles you?
9. What is the most important thing you learned in writing your papers last year?
10. What would you like to learn next?

**APPENDIX TO UNDERGRADUATE COURSE OUTLINES  
DEPARTMENT OF POLITICAL SCIENCE**

**Prerequisite checking - the student's responsibility**

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

**Essay course requirements**

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

**Use of Personal Response Systems ("Clickers")**

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning.

Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

**Security and Confidentiality of Student Work** (refer to current *Western Academic Calendar* (<http://www.westerncalendar.uwo.ca/>))

"**Submitting or Returning Student Assignments, Tests and Exams** - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

**Duplication of work**

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

**Grade adjustments**

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

**Academic Offences**

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

[http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)

## **Submission of Course Requirements**

**ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS MUST BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.**

**THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.**

## **Attendance Regulations for Examinations**

EXAMINATIONS/ATTENDANCE (Sen. Min. Feb.4/49, May 23/58, S.94, S.3538, S.3632, S.04-097) A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations: 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year. 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

## **Medical Policy, Late Assignments, etc.**

Students registered in Social Science should refer to

[http://counselling.ssc.uwo.ca/procedures/having\\_problems/index.html](http://counselling.ssc.uwo.ca/procedures/having_problems/index.html) for information on Medical Policy, Term Tests, Final Examinations, Late Assignments, Short Absences, Extended Absences, Documentation and other Academic Concerns. Non-Social Science students should refer to their home faculty's academic counselling office.

## **University Policy on Cheating and Academic Misconduct**

**Plagiarism:** Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

**Plagiarism Checking:** "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com ( <http://www.turnitin.com> )."

**Multiple-choice tests/exams:** "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. [http://www.uwo.ca/univsec/academic\\_policies/index.html](http://www.uwo.ca/univsec/academic_policies/index.html)

## PLAGIARISM\*

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism. Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

**A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.**

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

**B. In adopting other writers' ideas, you must acknowledge that they are theirs.**

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

\*Reprinted by permission of the Department of History

Adopted by the council of the Faculty of Social Science, October, 1970; approved by the Dept. of History August 13, 1991

**Accessibility at Western:** Please contact [poliscie@uwo.ca](mailto:poliscie@uwo.ca) if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.

## **SUPPORT SERVICES**

The Registrar's office can be accessed for Student Support Services at <http://www.registrar.uwo.ca>

Student Support Services (including the services provided by the USC listed here) can be reached at:  
<http://westernusc.ca/services/>

Student Development Services can be reached at: <http://www.sdc.uwo.ca/>

Students who are in emotional/mental distress should refer to Mental Health@Western  
<http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.